**附件1**

**德州市科技成果转化中试基地**

**备案申报书**

**基 地 名 称：**

**申 报 单 位：** **（盖章）**

**联系人及电话：**

**推 荐 单 位： （盖章）**

**填 报 日 期：**

**德州市科学技术局**

**二〇二二年制**

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| **一、基本情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **中试基地名称** | | | | **（格式要求：德州市+技术方向+中试基地）** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **运营或依托单位名称** | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **所属产业领域** | | | | **□新一代信息技术 □现代海洋**  **□先进制造技术 □医养健康**  **□现代交通技术 □高端化工**  **□新能源新材料 □双碳与环保**  **□生物技术 □未来产业**  **□现代高效农业** | | | | | | | | | | | | | | | | **始建时间** | | | | | **年 月** | | | | |
| **独立法人运营单位情况（运营单位或依托单位，两者选一填报）** | | | | **统一社会信用代码** | | | | | | | | | | | |  | | | | | | | | | | | | | |
| **法人姓名** | | | | | | |  | | | | | **法人身份证号** | | | | | |  | | | | | | | |
| **注册地** | | | | | | |  | | | | | **成立时间** | | | | | |  | | | | | | | |
| **非独立法人运营依托单位情况** | | | | **统一社会信用代码** | | | | | | | | | | | |  | | | | | | | | | | | | | |
| **依托单位类型** | | | | | | | **□高校 □科研院所 □企业**  **□新型研发机构 □其他** | | | | | | | | | | | | | | | | | | |
| **法人姓名** | | | | | | |  | | | | | **法人身份证号** | | | | | | |  | | | | | | |
| **注册地** | | | | | | |  | | | | | **成立时间** | | | | | | |  | | | | | | |
| **中试基地财务收支是否独立核算** | | | | | | | | | | | | | | | | | **□是 □否** | | | | | | | | |
| **中试基地**  **运营负责人** | | | | **姓 名** | | | | | | | | |  | | | | | | | **性 别** | | | | |  | | | | |
| **身份证号** | | | | | | | | |  | | | | | | | **职务/职称** | | | | |  | | | | |
| **学历/学位** | | | | | | | | |  | | | | | | | **电子邮箱** | | | | |  | | | | |
| **联系电话** | | | | | | | | |  | | | | | | | **所学专业** | | | | |  | | | | |
| **现从事专业** | | | | | | | | |  | | | | | | | | | | | | | | | | |
| **与依托单位**  **关系** | | | | | | | | | **□全职人员 □签订工作协议的相关人员** | | | | | | | | | | | | | | | | |
| **近一年是否有环保处罚记录** | | | | **□无**  **□有（何时由何机关作出何种处罚决定）** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **近一年是否有生产安全责任事故** | | | | **□无**  **□有（何时发生何事故，损失情况如何）** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **科技创新平台情况** | | | **国家级**  **创新平台** | | | | **平台名称** | | | | | | | | | | **认定时间** | | | | **上年度绩效评价等次** | | | | | | | | |
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| **省级**  **创新平台** | | | | **平台名称** | | | | | | | | | | **认定时间** | | | | **上年度绩效评价等次** | | | | | | | | |
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| **市级**  **创新平台** | | | | **平台名称** | | | | | | | | | | **认定时间** | | | | **上年度绩效评价等次** | | | | | | | | |
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| **行业资质**  **（与中试服务相关工程设计、试验检测等）** | | | | **1** | | | **（资质名称）** | | | | | | | | | | | | | | | | | | | | | | |
| **2** | | | **……** | | | | | | | | | | | | | | | | | | | | | | |
| **3** | | | **……** | | | | | | | | | | | | | | | | | | | | | | |
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| **中试基地**  **场地性质** | | | | **□租用 □自有** | | | | | | | | | | | | **中试基地**  **场地面积（平方米）** | | | | | | | | |  | | | | |
| **二、现有中试专用设备情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **序号** | | **设备名称** | | | **设备型号** | | | | | **生产厂家** | | | | **采购时间** | | | **单价/原值** | | | | **数量** | **金额**  **（万元）** | | | | | | **备注** | |
| **1** | |  | | |  | | | | |  | | | |  | | |  | | | |  |  | | | | | |  | |
| **2** | |  | | |  | | | | |  | | | |  | | |  | | | |  |  | | | | | |  | |
| **3** | |  | | |  | | | | |  | | | |  | | |  | | | |  |  | | | | | |  | |
| **···** | |  | | |  | | | | |  | | | |  | | |  | | | |  |  | | | | | |  | |
| **小计** | | | | | | | | | | | | | | | | | | | | |  |  | | | | | |  | |
| **三、人才队伍情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **工程技术带头人** | **姓 名** | | |  | | | | | | | | **性 别** | | |  | | | **职务/职称** | | | |  | | | | | | | |
| **身份证号** | | | | |  | | | | | | | | | **电子邮箱** | | | | | |  | | | | | | | | |
| **学历/学位** | | | | |  | | | | | | | | | **所学专业** | | | | | |  | | | | | | | | |
| **联系电话** | | | | |  | | | | | | | | | **现从事专业** | | | | | |  | | | | | | | | |
| **完成的主要中试或工程化项目** | | | **起止时间** | | | | **项目来源/委托方** | | | | | | | **项目名称** | | | | | | **起何作用（主持、参与）** | | | | | **项目经费/万元** | | | |
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| **固定研发团队成员** | **序号** | | | **姓名** | | | | **性别** | | | | | **身份证号** | | | | **学位学历** | | | | **职称/职务** | | | | **从事专业** | | | **备注** | |
| **1** | | |  | | | |  | | | | |  | | | |  | | | |  | | | |  | | |  | |
| **2** | | |  | | | |  | | | | |  | | | |  | | | |  | | | |  | | |  | |
| **3** | | |  | | | |  | | | | |  | | | |  | | | |  | | | |  | | |  | |
| **4** | | |  | | | |  | | | | |  | | | |  | | | |  | | | |  | | |  | |
| **···** | | |  | | | |  | | | | |  | | | |  | | | |  | | | |  | | |  | |
| **中试基地技术团队人员数（人）** | | | |  | | | | | | | | | | | | **其中本科以上学历或中级以上技术职称的科技人员占比（%）** | | | | | | | | |  | | | | |
| **中试基地管理人员数（人）** | | | |  | | | | | | | | | | | | **本科以上管理人员比例（%）** | | | | | | | | |  | | | | |
| **四、中试服务开展情况（统计范围为截止申报日经费到账的项目）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **序号** | **中试服务项目名称** | | | | | | | | **委托单位** | | | | | | | **项目合同金额/万元** | | | **项目实际到账金额/万元** | | | | | **到账时间** | | | **备注** | | |
| **1** |  | | | | | | | |  | | | | | | |  | | |  | | | | |  | | |  | | |
| **2** |  | | | | | | | |  | | | | | | |  | | |  | | | | |  | | |  | | |
| **3** |  | | | | | | | |  | | | | | | |  | | |  | | | | |  | | |  | | |
| **…** |  | | | | | | | |  | | | | | | |  | | |  | | | | |  | | |  | | |
| **合计** | | | | | | | | | | | | | | | | | | |  | | | | |  | | | | | |
| **五、符合安全、环保等要求情况说明。（重点阐述基地是否具备必需的安全、环保设施设备及制度条件，是否符合国家和我省安全环保等相关要求，近一年内是否有发生重大安全、质量事故或严重环境违法行为，生产环境和工艺流程软硬件是否符合国家和省相关标准要求，300字以内。）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **六、内部管理、运营机制情况说明。（重点阐述基地是否有明晰的对外服务承接程序及收费标准，是否能够按照行业主管部门要求，严格规范服务行为，是否能够保护入驻中试基地小试产品的知识产权和商业秘密等，300字以内。）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **七、下步建设发展规划。（重点阐述“十四五”期间中试基地建设规划、目标任务、实施计划及保障措施等，500字以内。）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **本申报表中所填写的内容和资料真实、有效，如存在弄虚作假或与事实相违背的内容，由本人承担全部责任。**  **基地负责人（签名）：**  **年 月 日** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **申报单位意见**  **签 章**  **年 月 日** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **县市区科技主管部门推荐意见**  **签 章**  **年 月 日** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**佐证材料须包括但不限于以下内容：**

**1.营业执照、国有土地使用证、工业厂房租赁合同；**

**2.一年内未发生司法、行政机关认定的严重违法失信行为的证明材料；**

**3.团队人员社保证明、身份证、毕业证、学位证、职称证；**

**4.中试基地始建初所在地生态环境、应急管理等部门认可的安评、环评报告，或符合国家和我省安全、环保要求的有效证明材料；**

**5.内部管理规章制度（含保护产品知识产权和商业秘密的相关措施及制度）；**

**6.以依托单位申报备案的中试示范基地财务收支独立核算证明；**

**7.对外中试服务项目收入到账证明材料,包括每项对外中试的技**

**术合同及对应的发票、记账凭证、银行回单等。**